





## *Report to the Auburn City Council*

Action Item

Agenda Item No.

10

City Manager Approval

**To:** Mayor and City Council Members  
**From:** Bernie Schroeder, Director of Public Works   
Megan Siren, Administrative Analyst   
**Date:** April 22, 2013  
**Subject:** Amendment No. 1 to the Consultant Agreement for Wastewater Consulting – Stantec Consulting, Inc.

### **The Issue**

Shall the Council authorize Amendment No. 1 to the consultant agreement with Stantec Consulting, Inc. for wastewater consulting as it relates to the National Pollutant Discharge Elimination System Permit?

### **Conclusion and Recommendation**

Staff recommends that the City Council, by RESOLUTION, authorize the Director of Public Works to execute Amendment No. 1 to the consultant agreement with Stantec Consulting, Inc. for wastewater consulting services.

### **Background**

The City Council approved the consulting agreement with Stantec Consulting, Inc. in February 2011. The original consulting agreement was related to the City of Auburn's National Pollutant Discharge Elimination System permit (Permit) for operations and discharge from the Wastewater Treatment Plant that was approved by the Central Valley Regional Water Quality Control Board (Regional Board) in September 2010 and amended in February 2011. The Permit required additional compliance studies be completed that Stantec Consulting, Inc. assisted the City with completing.

Amendment No. 1 to the consulting agreement with Stantec Consulting Services, Inc. is broken up by tasks to ensure compliance with the City's Permit and is at a total cost of \$19,700. The consultant will continue work on the Iron in Groundwater Best Practical Treatment or Control (BPTC) Progress Report, Salinity Evaluation and Minimization Plan and General NPDES Compliance Assistance. All the studies and work plans will be submitted to the Regional Board as required by the City's Permit. Amendment No. 1 extends the length of the contract to December 31, 2014.

Detailed descriptions of each task are included as part of Amendment No. 1 to the professional service agreement. Staff is recommending continuing these services with Stantec Consulting, Inc. as their project team brings forth institutional knowledge of the Auburn Waste Water Treatment Plant

and has consistently provided technical expertise that has assisted the City in meeting its discharge permit compliance.

Over the last two years, Stantec Consulting, Inc. has assisted the City with the following studies and reports to the Regional Board: Toxicity Reduction Evaluation Work Plan, Work Plan and Schedule for BPTC of Iron in Groundwater and Annual Progress Reports, Chemical Additives Evaluation & Minimization Study Report and review and advise on the City's WWTP data as needed by staff.

**Alternatives Available to Council; Implications of Alternatives**

1. Proceed with Staff Recommendation
2. Do not proceed with staff recommendation

**Fiscal Impact**

The professional services agreement totals \$19,700 which was included in the preparation of the 2012/13 City of Auburn Operating Budget. The Sewer Enterprise Fund includes adequate funding in Professional Services to cover the professional service agreement.

Attachments:     Amendment No. 1 to Consultant Agreement  
                         Resolution

**AMENDMENT No. 1 TO PROFESSIONAL SERVICES AGREEMENT**  
(City of Auburn and Stantec Consulting Services, Inc.)

This Amendment No. 1 ("Amendment") to Professional Services Agreement ("Agreement") is made on this \_\_\_\_ day of April, 2013 at Auburn, California, by and between the City of Auburn, a municipal corporation, 1225 Lincoln Way, Auburn, California 95603 ("City") and Stantec Consulting Services, Inc., 3875 Atherton Rd, Rocklin, CA 95765 ("Contractor").

This "Amendment" modifies the original "Agreement" between the "City" and the "Contractor" dated February 15, 2011 in the following fashion:

- A. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.1 – Scope of Services as set forth in "Consultant's" April 5, 2013 proposal to "City" attached hereto as Exhibit A-1 and incorporated herein by this reference.
- B. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.2 – Approved Fee Schedule as set forth in "Consultant's" April 5, 2013 fee schedule to "City" attached hereto as Exhibit B-1 and incorporated herein by this reference.
- C. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.4 – Expiration Date of the "Agreement" to read as follows:  

3.3 "Expiration Date": December 31, 2014.
- D. "City" and "Contractor" desire to amend the "Agreement" by modifying the total compensation and costs payable to "Consultant" under this "Agreement" to a not-to-exceed sum of \$78,700.00.

Initials: (City) \_\_\_\_\_ (Contractor) SIB.

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**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**"City"**  
**City of Auburn**

By: \_\_\_\_\_  
Bernie Schroeder, Director of Public  
Works

Date: \_\_\_\_\_

**"Consultant"**  
**Stantec Consulting Services, Inc.**

By: SL Beck  
Steven L. Beck, Principal

Date: 4/5/13

By: SA McIlroy  
Sarah A. McIlroy, Principal

Date: 4/5/13

Attest:

By: \_\_\_\_\_  
Amy Lind, City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Michael G. Colantuono, City Attorney



**Stantec**

**Stantec Consulting Services Inc.**  
3875 Atherton Road  
Rocklin CA 95765  
Tel: (916) 773-8100  
Fax: (916) 773-8448

April 5, 2013

Ms. Bernie Schroeder  
Director of Public Works  
City of Auburn  
1225 Lincoln Way  
Auburn, CA 95603

**Subject: Proposal to Provide NPDES Compliance Assistance for 2013-2014**

Dear Bernie:

In response to your request, we are providing this letter proposal for services to assist the City in maintaining compliance with its NPDES wastewater discharge permit (Order No. R5-2010-0090-01). As you suggested, we propose that our existing NPDES permit assistance contract be amended to include the tasks described in this proposal letter. Detailed tasks and estimated costs are provided as follows.

#### **PROJECT TASKS**

1. **Iron in Groundwater BPTC Progress Report.** To satisfy the requirement specified in Special Provision VI.C.2.c.v of the City's Order, Stantec will produce the annual report describing the overall status of BPTC implementation and compliance with groundwater limitations over the past reporting year. This report will include a summary of 2013 WWTP groundwater monitoring iron results. Therefore, the City shall provide Stantec with all 2013 groundwater monitoring analytical laboratory reports.

Also under this task, Stantec will provide written guidance on groundwater sampling protocols, which should be followed by the City's contract groundwater sampling analytical laboratory when collecting samples from the City's WWTP groundwater monitoring wells.

Estimated Task 1 Budget: \$3,200

2. **Salinity Evaluation and Minimization Plan.** Stantec will produce a Salinity Evaluation and Minimization Plan to satisfy Special Provision VI.C.3.a of the City's Order. The Salinity Plan will include 1) a summary of water supply, receiving water, and effluent salinity, 2) a summary of effluent salinity limitations and applicable water quality objectives, 3) a description of salinity sources, 4) identification of potential methods to reduce salinity and anticipated reductions, 5) a monitoring plan, 6) salinity minimization goals and schedule, 7) a description of any existing salinity minimization programs, and 8) a cost benefit analysis. Stantec will rely on the City to provide the water quality data necessary to complete this report.

Estimated Task 2 Budget: \$9,900

**Stantec**

April 5, 2013  
Page 2 of 2

**Subject: Proposal to Provide NPDES Compliance Assistance**

- 3. General NPDES Assistance.** Under this task, Stantec will assist the City on an as-needed basis on WWTP NPDES permit related issues that arise during the 2013 calendar year. Such issues might include assistance with the review and evaluation of analytical laboratory data, report preparation or review, responding to Regional Water Board requests for information or any notice of violation, or any other unforeseen issues that might arise. Services under this task will only be provided after prior authorization by City staff.

Estimated Task 3 Budget: \$6,600

Stantec proposes to provide these services on a time and materials basis in an amount not to exceed \$19,700. Fees will be based on Stantec's current billing rates. Stantec proposed that the contract term for completion of these tasks extends through December 2014.

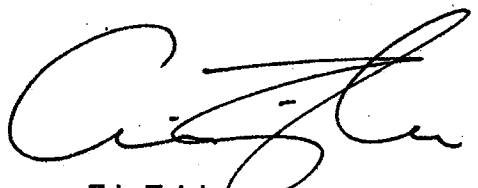
We appreciate the opportunity to continue assisting the City with NPDES permit compliance related issues. Please don't hesitate to contact us if you have any questions regarding the contents this proposal.

Sincerely,

**STANTEC CONSULTING SERVICES INC.**



Steven L. Beck, P.E.  
Principal



Eric Zeigler  
Senior Environmental Scientist



**Stantec**

**2013 Fee Schedule**

LEVEL	HRLY RATE	DESCRIPTION
1	\$52	<b>Entry-level position</b> <ul style="list-style-type: none"> <li>• Works under the supervision of a senior professional</li> <li>• Recent graduate from an appropriate post-secondary program or equivalent</li> <li>• Generally, less than four years experience</li> </ul>
2	\$59	
3	\$65	<b>Junior-level position</b> <ul style="list-style-type: none"> <li>• Independently carries out assignments of limited scope using standard procedures, methods and techniques</li> <li>• Assists senior staff in carrying out more advanced procedures</li> <li>• Completed work is reviewed for feasibility and soundness of judgment</li> <li>• Graduate from an appropriate post-secondary program or equivalent</li> <li>• Generally, four years work experience</li> </ul>
4	\$72	
5	\$80	
6	\$87	<b>Fully qualified professional position</b> <ul style="list-style-type: none"> <li>• Carries out assignments requiring general familiarity within a broad field of the respective profession</li> <li>• Makes decisions by using a combination of standard methods and techniques</li> <li>• Actively participates in planning to ensure the achievement of objectives</li> <li>• Works independently to interpret information and resolve difficulties</li> <li>• Graduate from an appropriate post-secondary program, with credentials or equivalent</li> <li>• Generally, six years experience</li> </ul>
7	\$95	
8	\$104	
9	\$113	<b>First level supervisor or first complete level of specialization</b> <ul style="list-style-type: none"> <li>• Provides applied professional knowledge and initiative in planning and coordinating work programs</li> <li>• Adapts established guidelines as necessary to address unusual issues</li> <li>• Decisions accepted as technically accurate, however may on occasion be reviewed for soundness of judgment</li> <li>• Graduate from an appropriate post-secondary program, with credentials or equivalent</li> <li>• Generally, nine years experience</li> </ul>
10	\$122	
11	\$133	
12	\$144	<b>Highly-specialized technical professional or supervisor of groups of professionals</b> <ul style="list-style-type: none"> <li>• Provides multidiscipline knowledge to deliver innovative solutions in related field of expertise</li> <li>• Participates in short and long range planning to ensure the achievement of objectives</li> <li>• Makes responsible decisions on all matters, including policy recommendations, work methods, and financial controls associated with large expenditures</li> <li>• Reviews and evaluates technical work</li> <li>• Graduate from an appropriate post-secondary program, with credentials or equivalent</li> <li>• Generally, ten years experience with extensive, broad experience</li> </ul>
13	\$156	
14	\$167	
15	\$177	<b>Senior level consultant or management function</b> <ul style="list-style-type: none"> <li>• Recognized as an authority in a specific field with qualifications of significant value</li> <li>• Provides multidiscipline knowledge to deliver innovative solutions in related field of expertise</li> <li>• Independently conceives programs and problems for investigation</li> <li>• Participates in discussions to ensure the achievement of program and/or project objectives</li> <li>• Makes responsible decisions on expenditures, including large sums or implementation of major programs and/or projects</li> <li>• Graduate from an appropriate post-secondary program, with credentials or equivalent</li> <li>• Generally, fifteen years experience with extensive professional and management experience</li> </ul>
16	\$196	
17	\$231	
18	\$272	<b>Senior level management position under review by Vice President or higher</b> <ul style="list-style-type: none"> <li>• Recognized as an authority in a specific field with qualifications of significant value</li> <li>• Responsible for long range planning within a specific area of practice or region</li> <li>• Makes decisions which are far reaching and limited only by objectives and policies of the organization</li> <li>• Plans/approves projects requiring significant human resources or capital investment</li> <li>• Graduate from an appropriate post-secondary program, with credentials or equivalent</li> <li>• Generally, fifteen years experience with extensive professional and management experience</li> </ul>
19	\$357	

1 RESOLUTION NO. 13-  
2 RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONSULTANT  
3 AGREEMENT WITH STANTEC CONSULTING SERVICES FOR THE WASTEWATER  
4 CONSULTING

5 -----  
6 THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

7 That the City Council of the City of Auburn does hereby authorize the  
8 Director of Public Works to execute Amendment No. 1 to the consultant  
9 agreement with Stantec Consulting Services, Inc. for Wastewater Consulting as  
10 required by the National Pollutant Discharge Elimination System Permit.

11 A true and correct copy of said Consultant Agreement is attached hereto as  
12 Exhibit "A."

13  
14  
15 DATED: April 22, 2013

16 \_\_\_\_\_  
17 Kevin Hanley, Mayor

18 ATTEST:

19 \_\_\_\_\_  
20 Stephanie L. Snyder, City Clerk

21 I, Stephanie L. Snyder, City Clerk of the City of Auburn, hereby certify  
22 that the foregoing resolution was duly passed at a regular session meeting of  
23 the City Council of the City of Auburn held on the 22<sup>nd</sup> day of April 2013 by  
24 the following vote on roll call:

25 Ayes:  
26 Noes:  
27 Absent:

28 \_\_\_\_\_  
Stephanie L. Snyder, City Clerk